



Dean

OB/GYN

F. Thomas Dean, M.D

Shannon L. Barnett, WHNP

Brandy M. Valentino, WHNP, CNM

Missed Appointment/No show Policy

Thank you for trusting your medical care to the practice of F. Thomas Dean, M.D. We understand that circumstances may arise that require a change to your appointment. We ask that should you need to cancel your appointment or rescheduled the appointment, please contact our office as soon as possible by calling 972-298-4300 to avoid a no-show fee at least 24 hours before your appointment time.

Please be aware that a patient who arrives late (more than 10 minutes) or “no-shows” their appointment may be subject to a **\$50.00 fee**. This fee is not covered by the insurance company and is due from the patient prior to scheduling your next appointment.

As time and staffing permit, you may receive a reminder call for your appointment. However, if the reminder is not received, the policy remains in effect. Please keep track of your appointment date and times at the time they are scheduled.

For our practice to be responsible for your health care, you **MUST** keep your appointment. The patient with multiple no-show appointments may be subject to be discharged from the practice.

I have read and understand the MISSED APPOINTMENT/NO SHOW POLICY as stated above and agree to its terms.

Signature

Printed Name

Parent/Legal Guardian

Date